



Undergraduate Change of Program Request

Return to:
MSOE Registrar's Office
1025 North Broadway
Milwaukee, WI 53202-3109

Room: CC-365
Phone: (414) 277-7215
Fax: (414) 277-6914
Scan and email: registrar@msoe.edu

Name _____ Student number _____

Student signature _____ Date _____

Program information

Please note that not all requests to make changes to an academic degree program are approved. Students are encouraged to bring a copy of their unofficial transcript with them when they meet with the appropriate program director to discuss their request.

Current program _____

I am changing my program to _____

Grade Point Average Adjustment (optional for change of program)

Students who change academic degree programs have the option of removing certain courses from the calculation of their grade point averages. You also will lose the credit for those courses, which may affect your grade level. All courses that do not meet academic requirements in the new program will be removed. Not all students benefit from this option.

Your signature is required to choose this option _____

Approvals

Approval of current program advisor _____

Approval of program director or chair for program into which you are seeking admission _____

If you are an international student attending MSOE on a student visa, you must obtain the International Student Advisor's signature prior to submitting the form.

International student advisor signature _____ Date _____