



Milwaukee School of Engineering

Undergraduate Credit Application - PLTW

ELIGIBILITY

In order to be eligible for credit at MSOE, students must successfully complete the course and achieve a grade of B or higher (as shown on an academic transcript) **AND** achieve an End of Course score of 7 or higher for assessments prior to 18-19 school year or Distinguished ranking. Courses eligible to receive credit from MSOE are listed on the application document.

MSOE cannot issue credit without both a letter grade and the standardized end of course exam score. Students who were unable to take the end of course exams due to the 2020 pandemic unfortunately cannot receive credit from MSOE as we are required to have a standardized national exam to issue collegiate level credits.

TIMELINE FOR CREDIT RECEIPT

Collegiate credit can be issued at any time to the student provided they have submitted a complete application. Most applications are processed and issue credit within 2 weeks of receipt to MSOE.

Students are not required to apply in the year that they take the course. For example, a student who takes a PLTW course as a freshman may wait until their senior year to apply for MSOE credits provided they submit all required documentation. MSOE recommends waiting until a student knows where they are attending college before applying for credit, as we are unable to issue refunds for unused credits.

CREDIT ACCEPTANCE

MSOE cannot guarantee that transfer credits will be accepted at the academic institution of your choice. Please contact your academic institution of choice prior to applying for credits to verify that credits will transfer. Note that credits will **not** appear with a letter grade and are pass/fail only. For students attending MSOE, you can contact stem@msoe.edu to see how PLTW credits would apply to your academic program.

APPLICATION PROCESS

In order for applications to be considered complete for credit, the following items **must** be included in the application package:

- 1) Undergraduate Credit Application for MSOE PLTW credits
- 2) Official transcript from school showing letter grade earned in all applicable courses
- 3) End of course score verification, either by:
 - a) Submitting end of course performance document issued by PLTW **OR**
 - b) On school letterhead and with teacher, guidance counselor, or administrator signature provides the following:
 - i) Student name
 - ii) Course name & stanine End of Course Exam score achieved by student
 - iii) Contact information for educator providing the letter
- 4) The PLTW student or parent includes payment of \$200.00 per course. Please make checks payable to Milwaukee School of Engineering and mail to the address listed on the application.

If you wish to pay via credit card, please make a note on the application indicating such. For credit card payments, a payment link will be sent to the e-mail address provided above once application has been verified to be complete and eligible for credits.

A MSOE transcript indicating college credit for the completed PLTW course will be mailed to the student by the MSOE Registrar's Office. Once this process has been completed, a request to have additional transcripts forwarded to selected colleges may be made by sending in a transcript request to the MSOE Registrar's office.

Questions? Contact the MSOE STEM office at stem@msoe.edu or 414.277.7591.

APPLICATION FOR PLTW CREDIT AT MILWAUKEE SCHOOL OF ENGINEERING

Complete all sections below. Incomplete applications will be returned to the student. Payment is not processed until MSOE verified student is eligible for and will receive credit. Students who are not eligible for credit will not receive credit and will not be billed.

PERSONAL INFORMATION

Last Name	First Name	Middle Name	Preferred
Permanent Address ()		City/State/Zip	
Home telephone / /	Cellular telephone	Preferred e-mail address	
Birth date		Social Security Number	
High School Name		High School Graduation Year	

Have you previously applied for collegiate credit from MSOE? ☐ Yes ☐ No

What payment method are you using? ☐ Check (enclosed) ☐ Credit Card – e-mail link to: _____
We will send payment link to this e-mail

DOCUMENTATION REQUIRED

In addition to this application, you are required to submit an official transcript from your school showing the letter grade received in your PLTW course(s) in which you are applying for credit **AND** verification of your end of course assessment score. This can be the official end of course grade report from PLTW or a letter or e-mail on school letterhead with your instructors signature, e-mail address, and phone number stating your end of course score.

NON-REFUNDABLE \$200.00 IS REQUIRED FOR EACH COURSE

	Course Name	MSOE Course	Teacher Name	Month & Year Exam was Taken	OFFICE USE ONLY	
					STANINE	GRADE
<input type="checkbox"/>	Principles of Engineering (POE)	GE-1001		/		
<input type="checkbox"/>	Introduction to Engineering Design (IED)	GE-1002		/		
<input type="checkbox"/>	Digital Electronics (DE)	GE-1003		/		
<input type="checkbox"/>	Computer Integrated Manufacturing (CIM)	GE-1004		/		
<input type="checkbox"/>	Civil Engineering and Architecture (CEA)	GE-1006		/		
<input type="checkbox"/>	Environmental Sustainability (ES)	GE-1010		/		
<input type="checkbox"/>	Computer Science Principles (CSP)	GE-1009		/		
<input type="checkbox"/>	Principles of Biomedical Science (PBS)	BI-1001		/		
<input type="checkbox"/>	Human Body Systems (HBS)	BI-1002		/		
<input type="checkbox"/>	Medical Interventions (MI)	BI-1003		/		

Submit your application to stem@msoe.edu or mail to:

Milwaukee School of Engineering
Attn: STEM Office
1025 North Broadway • Milwaukee, WI 53202
(414) 277-7238 • STEM@msoe.edu

OFFICE USE ONLY

Jenzabar ID: _____
Payment: _____
PLTW: _____
Registrar: _____