

Transferring to a New School

Your I-20 is a document that follows you from school to school. You will need it transferred to a different institution if you:

1. Decide that MSOE is not the right school for you
2. Want to complete a higher degree at a different institution after graduation
3. Want to complete a higher degree at a different institution after completing OPT or STEM OPT

How to Transfer Out Your I-20

From your new institution, you will need a(n):

1. Acceptance letter
2. Transfer form* (with the top half filled out by you)

Once you have these documents:

3. Send them to your DSO via email with a short explanation on when you plan to transfer

If you did NOT complete your degree at MSOE:

4. Fill out the [Withdrawal/Intent Not to Return Form](#), obtain the necessary signatures and submit it to the Registrar's Office
5. Return your laptop and pay the balance on your Student Account

*Your DSO will usually send this form directly to your new institution