



International Welcome Packet 2018–2019

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Welcome to MSOE

We are excited for you to join our education community. At MSOE, you will be part of a growing global population—students from Milwaukee to Germany to Tanzania are here. We all have something to share and something to learn. We look forward to seeing your contribution and hope MSOE becomes your home away from home. This packet contains everything you will need to help prepare for your arrival and first few weeks at MSOE.



Helpful Contacts



Admissions
Mark Anderson
Director of Admissions
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International Admissions and Advising
Kayla Maule
Assistant Director of
International Admissions
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Study Abroad
Allison Heine de Romero
Coordinator of Study Abroad
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ESL Program
Katie Toske
Coordinator of ESL and
Student Support Advisor
(414) 277-7852
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What to Pack

The weather in Wisconsin is always changing. Here are a few essential items to bring, or buy when you arrive in the USA if space is limited:

Winter Jacket

The average winter temperature is -4°C , but it can get even colder sometimes. To prepare yourself, you must find a coat that will keep you warm during the long winter months.

Winter Boots

Winter boots can be cute or practical. The most important thing is that they keep your feet warm and dry. Good winter boots can cost between \$30 and \$200. If you plan on staying for a few years, invest in a good pair!



Gloves, a Hat and Scarf

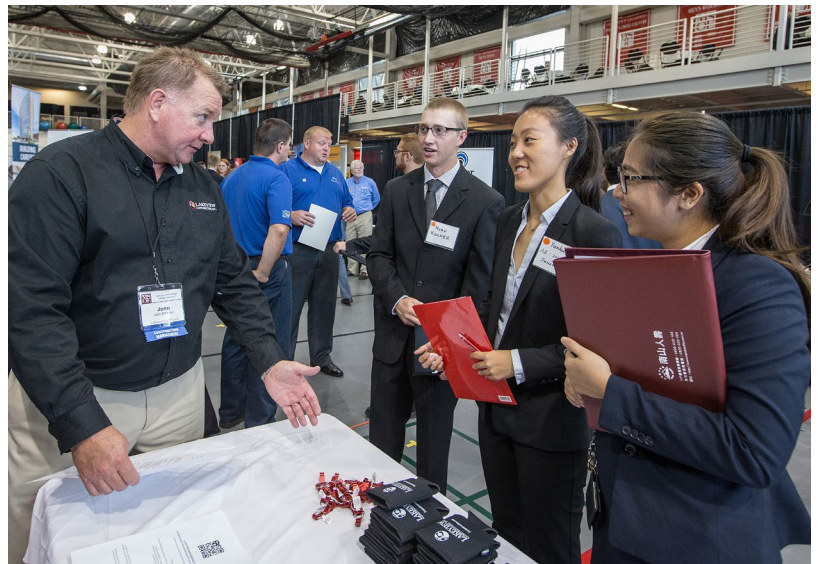
It is also important to keep the rest of your body warm. Protect your head, hands and neck from the winter cold with a warm hat, gloves and scarf. Be sure to get a hat that is big enough to cover your ears.

Clothes You Can Layer

Sometimes it can be cold in the morning and warm in the afternoon. Also, different classrooms can have different temperatures. Wearing light layers you can put on or take off will help you stay comfortable.

One Professional Outfit

In the ESL program, and at MSOE, you will be required to give presentations. It is important to have at least one outfit that is “business casual” in order to “dress for success!”



Where to find winter clothes

Below are some places to find winter friendly clothes:

- Bayshore Town Center has a number of shops for winter clothes including Erewhon Mountain Outfitters bayshoretowncenter.com
- Kohl's Department Store kohls.com

- REI rei.com
- Mayfair Mall has many department stores including Eddie Bauer, Macy's and Nordstrom mayfairmall.com

How to Arrive

Milwaukee Airport

Milwaukee's airport is called General Mitchell International Airport (MKE). Find flight information at mitchellairport.com.

Once you arrive you can take a taxi or use Uber to get to your residence:

RWJ Residence Hall
1121 N. Milwaukee St.
Milwaukee, WI 53202

or

Grohmann Tower
233 E. Juneau Ave.
Milwaukee, WI 53202

There is also a convenient service provided through GoRiteWay.com. Choose "Book A Ride," then "From Airport," and then "One Way." The airport code in Milwaukee is MKE. You can then enter your arrival details. Drop off location is under "Univ./Colleges" and is listed as "MSOE-Johnson and Regents Hall" or "MSOE – Tower Apartment" for the residence halls.

Chicago Airport

Some students will also fly into Chicago O'Hare International Airport (ORD). You can find more information about flights at airport-ohare.com.

Once you arrive you can take a two-hour bus ride to Milwaukee. A one-way bus ticket is \$30 USD. More information on purchasing a bus ticket can be found at coachusa.com/wisconsincoach.

For the "Origin" you will select "Illinois" and for the "City/Town" you will select "Chicago O'Hare Airport." For the "Destination" you will select "Wisconsin" and for the "City/Town" you will select "Milwaukee." Your stop will be the Milwaukee Intermodal/Amtrak station. From here you will need to get a taxi to take you to your residence (see addresses above).



Where to Live

You can live on campus or off campus during your time at MSOE. Most students choose one of the three options below:

Residence Halls

You can live in the residence halls with a roommate and have your meals in the cafeteria. This is where the majority of students live. msoe.edu/housing



Grohmann Tower

You can live in the apartment style residence halls by yourself or with a roommate. msoe.edu/grohmanntower

Off-Campus Housing

You can look for an apartment near campus. Most one-bedroom apartments cost between \$600–\$1,100 USD per month. Contact the International Programs and Services Department at international@msoe.edu for more information on how to find housing in Milwaukee.



Some international students may want to live in homestays while they are studying. We do not offer any homestays but we can provide resources on finding a homestay in the Milwaukee area.



Where to Eat

There are several places to eat on campus:

RWJ Dining Hall

The RWJ Dining Hall is the only dining hall on campus and serves all three residence halls. Most resident students will eat a majority of their meals here. In addition to traditional dining fare, Food Services staff offers a variety of exciting and fun meals, holiday dinners and special events throughout the academic year.

Hours

Monday–Friday

Breakfast: 7:15–9:30 a.m.

Lunch: 11 a.m. to 1:30 p.m.

Monday–Thursday

Dinner: 4:30–6:30 p.m.

Friday & Saturday

Dinner: 4:30–6 p.m.

Saturday & Sunday

Brunch: 10 a.m. to 1 p.m.

Hours may vary during break weeks and the summer.

Contact Food Services at (414) 277-7403 for specific times.



Roscoe's

Roscoe's is a fast food restaurant located on the ground floor of Regents Hall.

Hours

Sunday–Thursday

6–11 p.m.

Closed Friday & Saturday

Roscoe's is closed during the summer.



Skylight Marketplace

The Skylight Marketplace is located on the third floor of the Student Life and Campus Center and features soups, salads, sandwiches, wraps, hot meals, pizza, snacks and beverages.

Hours

Monday–Thursday

7:30 a.m. to 7 p.m.

Friday

7:30 a.m. to 2:30 p.m.

Closed Saturday & Sunday

Summer hours:

Monday–Friday

7:30 a.m. to 1:30 p.m.

Restaurants

To view restaurants near campus please visit localeats.com and search “Downtown Milwaukee.” You can also visit yelp.com/milwaukee to see menus, prices and reviews of restaurants in the area.

Tipping

At restaurants in the United States it is part of the culture to leave between a 10–25% tip for waiters and waitresses based on their level or service.

For a guide on how to tip in all situations in the United States please visit tipping.org.

International Grocers in Milwaukee

Asian

Asian International Market

3401 W. National Ave.
Milwaukee, WI 53215

Pacific Produce

5455 S. 27th St.
Oak Creek, WI 53154

Mei Hua Market

11066 W. National Ave.
West Allis, WI 53227

Middle Eastern

Attari Supermarket

3042 S. 13th St.
Milwaukee, WI 53215

Amanah Market

1301 W. Edgerton Ave.
Milwaukee, WI 53221

Indian

Best Food Store Indian Grocery

3405 S. 13th St.
Milwaukee, WI 53215

Indian Groceries & Spices

10701 W. North Ave.
Milwaukee, WI 53226

General International Foods

Cermak Fresh Market

1236 S. Barclay St.
Milwaukee, WI 53204

Whole Foods

2305 N. Prospect Ave.
Milwaukee, WI 53211

Metro Market

1123 N. Van Buren St.
Milwaukee, WI 53202

Places of Worship in Milwaukee

Christian

Brew City Church

1036 N. Van Buren St.
Milwaukee, WI 53202

Muslim

Islamic Society of Milwaukee

2223 E. Kenwood Blvd.
Milwaukee, WI 53211

Sikh

Sikh Temple of Wisconsin

7512 S. Howell Ave.
Oak Creek, WI 53154

Buddhist

Lao Buddhist Temple

1925 W. National Ave.
Milwaukee, WI 53204

Hindi

Shri Rhadha Madhav Temple

2425 W. Ramsey Ave.
Milwaukee, WI 53221

Jewish

Lake Park Synagogue

3207 N. Hackett Ave.
Milwaukee, WI 53211

Health and Safety

When you are in a foreign country, you may not know what to do to solve the various problems you may have. Here are some steps to follow and numbers to call if you find yourself in an emergency situation on campus.

Situation 1: You are sick or need a doctor for a non-emergency situation.

- Visit MSOE Health Services at the Kern Center, Room K-250. You can walk in or call (414) 277-7333, Monday through Friday, 7:30 a.m. to 4 p.m. for advice on where to go for a doctor.
- If Health Services is closed, visit:
Aurora Urgent Care or **Cathedral Square Urgent Care**
946 N. Van Buren St. 734 N. Jackson St.
(414) 276-4242 (414) 277-6500
- Whenever you visit the doctor, bring your insurance card. You will still need to pay some money (a co-pay), but the insurance will pay for most of the bill.

Situation 2: You or a friend has a medical EMERGENCY, serious illness or injury.

- On campus, call MSOE Public Safety at (414) 277-7159. They will call for more help if needed. Off campus, dial 911.

Situation 3: You have a problem with your teeth.

- Dental insurance is NOT included in your health insurance. If you go to a dentist, you will pay 100% of the cost.

Situation 4: You saw or experienced a crime.

- On campus, call Public Safety as soon as possible at (414) 277-7159. Off campus, dial 911.

Please remember that the Emergency Room is reserved for life threatening emergencies!

Insurance

All MSOE students are required to have health insurance. If you have already purchased insurance you must send us a copy of your insurance card before you arrive. If we do not receive your insurance card, you will automatically be enrolled in MSOE's insurance at your own expense

Required Forms

Students **must** bring the following forms with them to MSOE:

1. Copy of health insurance (if you will not be using MSOE health insurance).
 - ESL students must provide own health insurance by the Friday of the first week.
 - Undergraduate students must provide own health insurance by the Friday of the second week.

If you do not submit this to your admissions counselor by this day, you will be charged for MSOE insurance from the first of the month.
2. Official financial guarantee.
3. Official high school transcripts.
4. Official high school diploma (if your country issues diplomas).
5. Completed MSOE health form.
You will find the form at *my.msoe.edu*.

Transportation

On Campus

Campus Shuttle

The Public Safety Department operates a FREE campus shuttle service to provide safe transportation to and from all campus buildings and parking lots. The shuttle service is available to all members of the campus community.

Call (414) 277-7464 to request a campus shuttle.

Shuttle hours of operation*

Sunday–Thursday: 2–10:30 p.m.

Friday: 11:30 a.m.–8 p.m.

Note: There is no shuttle service from 6–6:30 p.m. due to the driver's required 30-minute lunch period.

* The shuttle does not operate on Saturdays, student breaks, quarter breaks, holiday breaks and during the summer months.

Shuttle service area

The campus shuttle provides service to and from MSOE campus buildings, parking lots and the student parking structure.

Shuttle service boundaries are: North Market Street on the west, North Van Buren Street on the east, East Ogden



Street on the north, and Wisconsin Avenue on the south.

All requests for shuttle service must start or end at an MSOE building or parking lot.

In the City

Milwaukee County Transit System

Area mass transit includes the bus and trolley lines. Many route stops are within or near campus.

See ridemcts.com/routes-schedules for a full list of routes and times. Purchase an M•CARD at Metro Market, 1123 N. Van Buren St.



Easy Steps for Riding the Bus

- Find your route using a route guide or ridemcts.com.
- Board the correct bus by looking at the electronic sign on the bus to make sure it matches your route.
- Have exact cash or an M•CARD ready before boarding (no change will be given). Once on the bus, put cash in the farebox or touch your M•CARD to the orange target on the farebox. More info at ridemcts.com/fares-passes/mcts-m-card.
- Just ask. If you are not familiar with the area where your destination is located, ask the driver to call your street. Sit near the front if possible.
- Signal the driver to stop by using the touch strip or pull the cord located above the window.
- Exit once the green light above the door appears. Touch the center of the handles to open the doors.

Cab Companies in Milwaukee

American United: (414) 220-5000
autmke.com

Yellow Cab: (414) 271-1800
yellowcabmilwaukee.com

UBER Milwaukee: Download the UBER app on your smartphone or visit uber.com/go/visitmke and enter code **visitmke** to receive a free first ride up to \$20.

Out of the City

Amtrak National Railroad Passenger Corporation

Board: 433 W. St. Paul Ave., Milwaukee
Or Mitchell International Airport

You can book tickets at the station. To book tickets ahead of time call 1-800-USA-RAIL or visit amtrak.com.



Greyhound

See greyhound.com for bus schedules and to reserve a ticket.

Badger Coaches Inc.

See badgerbus.com for a schedule of times, pick-up/drop-off locations and to reserve a ticket.

Megabus

See us.megabus.com for bus schedules and to reserve a ticket.

How do I get a student parking permit?

If you want to park your car in the MSOE Viets Field parking structure, you must purchase a permit. If you have not already applied for a permit on the MSOE Public Safety website, applications will be available at check-in or at the Residence Life front desk. Paper applications can be returned to the MLH Public Safety Office.

Visit the MLH Public Safety Office to receive your permit and have your MSOE ID card coded to allow 24-hour unlimited access to the Viets Field parking structure.

Resource Directory

Admission Office

Campus Center, CC-302
(414) 277-7200

Athletics

Kern Center, K-344
(414) 277-4552

Bookstore

Campus Center, Third Floor
(414) 277-7173

Campus Card Administrator

Campus Center, Third Floor
Help Desk
(414) 277-7288

Financial Aid

Campus Center, CC-431
(414) 277-7223 or
(800) 778-7223
finaid@msoe.edu

Human Resources

Student Employment
Campus Center, CC-337
(414) 277-7132

Information Technology

Campus Center, Third Floor
(414) 277-7288

Kern Center

(414) 277-2850

Public Safety

MLH Ground Floor
(414) 277-7169
Emergency: (414) 277-7159

Raider Center for Academic Success

Kern Center, K-125
(414) 277-7274

Registrar's Office

Campus Center, CC-365
(414) 277-7215

Residence Life

RWJ, Ground Floor
(414) 277-7400

Servant-Leadership

Campus Center, CC-60B
(414) 277-7373

Student Accounts

Campus Center, CC-437
(414) 277-7130 or
(800) 886-6763
payments@msoe.edu

Student Life

Campus Ministries
Club Sports
Dean of Students
Diversity and Inclusion
Global Opportunities
Music Programs
Student Government
Student Organizations
Campus Center, CC-377
(414) 277-7225

Wellness Center

Advising
Counseling Services
Health Services
Student Accessibility Services
Kern Center, K-254
(414) 277-7333

Events and Academic Calendar 2018–19

Fall Quarter Classes Begin 8 a.m.	Sept. 4
Career Fair	Sept. 27–28
Parent and Family Weekend	Sept. 28–30
Kente Cloth Ceremony	Nov. 16
End of Quarter/Commencement	Nov. 17
Winter Quarter Classes Begin 8 a.m.	Nov. 26
Parent and Family Weekend	Dec. 7–9
Winter Break Begins 10 p.m.	Dec. 22
Classes Resume 8 a.m.	Jan. 7
End of Quarter/Commencement	Feb. 23
Spring Quarter Classes Begin 8 a.m.	March 4
St. Patrick's Week	March 8–15
Spring Break Begins 10 p.m.	April 13
Classes Resume 8 a.m.	April 22
Parent and Family Weekend	May 3–5
Student Awards Celebration	May 6
Senior Design Showcase	May 24
End of Quarter/Commencement	May 25

[***msoe.edu/event-calendar***](https://msoe.edu/event-calendar)

New Student Checklist

Registration

- ☐ Register as a student at *my.msoe.edu*
- ☐ Set up your MSOE email account
- ☐ Submit a picture for your student ID card at *msoe.edu/campus-experience*
- ☐ Check your MSOE account for your fall class schedule
- ☐ Review information for new students in your MyMSOE account

Academics

- ☐ Submit official final high school and/or college transcript(s)
- ☐ Submit AP/IB/PLTW transcript(s)
- ☐ Complete the Emergency Contact Information form
- ☐ Complete the Family Educational Rights & Privacy Act (FERPA) Non-Disclosure form (optional)
- ☐ Complete the Grade Release form (optional)
- ☐ Complete the Hometown Newspaper Release form (optional)
- ☐ Update your admission counselor with a permanent email address and/or home address

Housing/Residence Life

- ☐ Submit a Housing Application
- ☐ Check your MyMSOE account for your roommate assignment information
- ☐ Review what to bring and what to leave at home at *msoe.edu/what-to-pack*
- ☐ Plan your packing list
- ☐ Review the Raider Plan at *msoe.edu/raider-plan*

Financing Your Education/Financial Services

All these forms are located on your MyMSOE account

- ☐ Complete the Financial Responsibility Acceptance form (required)
- ☐ Complete a Release of Student Financial Information form (optional)
- ☐ Review student employment information at *msoe.edu/studentjobs*
- ☐ Complete the credit balance authorization form (optional)
- ☐ Complete the direct deposit form (optional)

- ☐ Look for scholarship opportunities on the Money Monday Blog *msoe.edu/mmblog*
- ☐ Authorize a parent or other to view/pay your bill (optional)

Please note: The university's standard method of communication is through email to your MSOE email account. Please check this account regularly and respond accordingly.

Student Accounts Email Notifications

- Charges for the term have been billed
- You owe a balance
- Finance charges are put on your account
- Refund checks are available/deposited

Financial Aid Email Notifications

- Aid is added or removed from your account
- Loan funds are disbursed to your account
- Scholarships you qualify for are available
- Forms are incomplete or missing

Bill Due Dates for 2018–2019

Fall Term–Sept. 17, 2018

Winter Term–Dec. 10, 2018

Spring Term–March 18, 2019

Additional Forms/Information

- ☐ Submit a Health Record form on MyMSOE
- ☐ Complete physical exam
- ☐ Complete Music Program registration form if interested
- ☐ Register for RAVE Emergency Alerts at *msoe.edu/rave*
- ☐ Visit *bookstore.msoe.edu* to review your textbooks

