



Release of an Unofficial Transcript

Via Email or Fax

Return to:
MSOE Registrar's Office
1025 North Broadway
Milwaukee, WI 53202-3109
Room: CC-377

Scan and email: registrar@msoe.edu
Fax: (414) 277-6914
Phone: (414) 277-7215

Name _____
(Last) (First) (Middle initial)

Student number or last four digits of your Social Security Number _____

Date of Birth _____ Former or other name(s) _____

Current Address _____ Apt. _____

City _____ State _____ Zip _____

Current phone () _____

Current email _____

Academic Program _____

Are you registered for classes at MSOE? Yes q No If no, when did you last attend? _____

Did you graduate from MSOE? q Yes q No If yes, when did you graduate? _____

You are requesting that your unofficial transcript be emailed or faxed. By doing so, you acknowledge the following:

- All emailed and faxed transcripts are unofficial.
- MSOE bears no responsibility for transcripts that are not delivered to the recipient due to incorrect or incomplete contact information.
- MSOE bears no responsibility for transcripts that, by human error, are sent to an incorrect fax number or email address.
- MSOE has no control over who may view your transcript on the receiving end. Therefore, you release MSOE from the responsibility of ensuring the confidentiality of your academic information.

Release my transcript to:

Name (*please print*) _____

Email address or fax number (with area code) _____

Company or school _____

Transcripts will be sent by the end of the next business day after receiving the signed request.

Signature (required) _____