



Milwaukee School of Engineering Financial Aid Suspension Appeal Form

Student Name _____ Student ID# _____

Phone Number _____ Email _____

You are currently not meeting Satisfactory Academic Progress as defined by MSOE and the Department of Education. Therefore, your financial aid eligibility has been suspended. You may appeal your suspension if extraordinary circumstances affected your academic performance, including (but not limited to): serious illness or injury to student, death or serious illness of an immediate family member or close friend, or other significant extraordinary circumstance. Appeals are due by 4:30pm on the Friday of Week 5 of the suspension term. Your appeal must include all of the items listed below.

A written statement detailing:

1. The extenuating circumstances that affected your ability to meet Satisfactory Academic Progress standards. Please also provide documentation of these circumstances.
2. What has changed in your situation that will allow you to demonstrate academic progress,
3. Your academic plan for future terms.

Documentation to support my circumstance (required). For example:

- Medical documentation
- Copy of death certificate or obituary
- Letters from 3rd party (therapists, academic advisor, RCAS Coach, etc.) verifying your circumstance.

*****APPEALS WITHOUT DOCUMENTATION WILL NOT BE ACCEPTED*****

1. Write a detailed explanation of the extenuating circumstances that affected your ability to meet Satisfactory Academic Progress standards. **Please also provide documentation of these circumstances.** Attach a separate sheet if needed.



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2. Describe what has changed in your situation that will allow you to demonstrate academic progress. Attach a separate sheet if needed.

3. Describe your academic plan in detail. Attach a spreadsheet, if needed.

